

Uploading Recordings to Groupaniser

You will see that the two songs for evaluation are now in a separate music category called 2022 Contest Songs.

When you are happy to submit a recording:

Firstly, make sure that you have your recording saved on the device you are going to use to access Groupaniser – if your recording is on your phone, and you want to upload from your computer, I find the easiest way is to email the recording to myself from the phone, then save it onto the desktop of my computer.

Secondly, upload the recording:

- Go into “My music” from the main menu on Groupaniser, find the relevant song and click on “manage”
- Scroll on down to “Recordings”, click “Choose File” and select the relevant file from your device
- Click on “Upload”
- Click on “Submit”
- *(If you need to send a note to your evaluator, you can use the “Other files” section below the recordings to submit a text file in the same way)*
- You should now be able to see your recording, and click on it to play it and check that it has uploaded correctly

Finally, when you are happy that the recording has uploaded, change your status on this song to notify your evaluator that it is ready for checking

- Scroll back up to “Update status”, change the state to “Test Ready” and then click “Save”

That’s it!! Couldn’t be easier. Your evaluator will automatically be notified by email that the recording has been submitted

Groupaniser is very flexible and can accept recordings in a wide variety of formats - mp3 mp4 m4a wav ogg aac webm flac wma aiff amr and 3gp – which should cover most mobile phones and portable recording devices!!

If your device produces a different file format, contact louise_scull@hotmail.com for help with converting it.

And if you have any problems at all, just drop me an email on the address above, or call me on 07860 829324 and I will happily talk you through the process.